



City of Wichita Falls  
Public Works Department  
1300 Seventh Street, Room 402  
Wichita Falls, TX 76301  
(940) 761-7477 Fax: (940) 761-6873

CITY OF WICHITA FALLS  
**FLOODPLAIN DEVELOPMENT  
PERMIT APPLICATION**

This form is issued for any manmade change to improved or unimproved real estate including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of equipment or materials. Developer must obtain all other necessary federal, state or local permits (e.g. Corps of Engineers 404 Permit, Local Levee District, etc.) before this permit can be issued.

Owner: \_\_\_\_\_ Applicant's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

LOT(S)

BLOCK

SECTION

SUBDIVISION

**NATURE OF PROPOSED DEVELOPMENT (check and complete all that apply)**

- (  ) Residential      (  ) Non-Residential      Name and Type of Business \_\_\_\_\_  
(  ) New Construction      (  ) Substantial Improvement to Existing Structure  
(  ) Placement of Fill      (  ) Alteration of a Natural Waterway or Drainage Course      (  ) Other

Description of Work being completed: \_\_\_\_\_

Cost of Development: \$ \_\_\_\_\_

Pre-Improvement Value of Structure (from a qualified source): *Complete only if modifying an existing structure.* \$ \_\_\_\_\_

**If the development is in a floodplain, the following shall apply:**

This permit is issued with the condition that the lowest floor (including basement floor) of any new or substantially improved residential building will be elevated at least one (1) foot above the Base Flood Elevation (BFE). If the proposed development is a non-residential building, this permit is issued with the condition that the lowest floor (including basement) of a new or substantially improved non-residential building will be elevated or flood proofed at least one foot above the BFE. The developer/owner will provide certification by a registered engineer, architect or land surveyor of the "as-built" lowest floor elevation (including basement) or flood proofed elevation of any new or substantially improved building covered by this permit. All provisions of the City of Wichita Falls Code of Ordinances, Section 54 on Floods shall be complied with.

The flood hazard boundary maps and other flood data used by the City of Wichita Falls Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a permit does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of a permit shall not create Liability on the part of the City of Wichita Falls, the Floodplain Administrator or any officer or employee of the City in the event flooding or flood damage does occur.

**THIS PERMIT IS VALID FOR ONE YEAR FROM DATE ISSUED AND WILL NEED TO BE RENEWED IF WORK IS NOT  
COMPLETED AT THAT TIME**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY STAFF USE ONLY**

- YES  NO      Is the development in an identified floodplain? If yes, complete the following:  
a. Elevation of the base (100-Year) flood \_\_\_\_\_ ft. NAVD 88  
b. Elevation / Flood Proofing Requirement \_\_\_\_\_ ft. NAVD 88
- YES  NO      Is the development in a designated floodway?
- YES  NO      Is the development a substantial improvement?
- YES  NO      Is an Elevation Certificate required?
- YES  NO      Is a Flood Proofing Certificate required?
- YES  NO      **FLOODPLAIN PERMIT APPROVED?**

Floodplain Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_