



February 20, 2019

## **Notice of Funding Availability Community Development Block Grant (CDBG) Fiscal Year 2019-20**

The City of Wichita Falls is now accepting applications from local non-profit organizations that wish to apply for funding through the Community Development Block Grant (CDBG) Program. Funding will be for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

The City of Wichita Falls partners with local non-profit organizations to provide financial support for eligible activities and projects that meet the purpose of the CDBG Program and meet a local priority need identified by the Consolidated Plan. The CDBG Program's purpose is to support the development of viable communities by encouraging suitable living environments, decent housing, and expanded economic opportunities. For organizations to be eligible, an organization must primarily serve low –to-moderate income persons.

Each year the City of Wichita Falls receives a CDBG entitlement grant from the U.S. Department of Housing & Urban Development (HUD) through the federal budget process. The federal budget process has not been completed, so funding amounts for the upcoming year are unknown at this time.

Last year the City received a total of \$1,233,898 in CDBG funding. Approximately \$500,000 of that amount was available to fund eligible activities proposed by local non-profit organizations.

Note: Funding for projects that meet the Public Service classification (generally the provision of social service-related activities and programs, e.g. child care, health care, job training, salaries, etc.) is limited to 15% of the grant. As a result, please be aware that competition for funding under the Public Services classification is much greater than for other types of projects.

Eligible projects with a much better chance to receive consideration for funding are those related to physical improvements of the organization's facility.

To apply for CDBG funding, your agency will need to submit a completed application by the deadline of Friday, March 29, 2019. You can get an application packet:

- From the offices of the Neighborhood Resources Division, Room 300, Memorial Auditorium, 1300 7<sup>th</sup> Street, Monday-Friday between 8 AM and 5 PM.
- By calling 761-7448 to request that the application emailed or mailed to you.
- By viewing, printing, and filling out the application from the following link on the City of Wichita Falls – Neighborhood Resources Division website at:

[FY 2019-20 CDBG Funding Application  
https://tx-wichitafalls3.civicplus.com/DocumentCenter/View/31803/CDBG-Subrecipient-Application-2019-20](https://tx-wichitafalls3.civicplus.com/DocumentCenter/View/31803/CDBG-Subrecipient-Application-2019-20)

The application packet provides information on CDBG Program requirements and the application process. A description of eligible and ineligible activities is also included. After receiving the application information, **please review the list of eligible/non-eligible activities carefully.**

In your application, be specific in your project description and in the street address/location for the proposed project. Please try to be concise in your narrative descriptions. In your budget, be certain to include all sources of funding for your project, not just the CDBG amount requested. **Note that projects located within the 100-year floodplain are not eligible for funding.**

General information about the Community Development Block Grant Program for entitlement cities is available at the following HUD website: <https://www.hudexchange.info/programs/cdbg-entitlement/cdbg-entitlement-program-eligibility-requirements/>

Local priority needs as identified in the City's 2015-2019 Consolidated Plan can be found through this link: <http://www.wichitafallstx.gov/DocumentCenter/View/27571>

Additional information about proposed projects meeting national objectives and types of eligible activities can be found through this link: <https://www.hudexchange.info/resource/89/community-development-block-grant-program-cdbg-guide-to-national-objectives-and-eligible-activities-for-entitlement-communities/>

If you have any questions about the application process or about the eligibility of your particular project, please don't hesitate to call Neighborhood Resources at 761-7448. We would be pleased to discuss your questions, further explain requirements of the CDBG Program, or schedule a time to meet with you to provide assistance in applying for funding.

**Completed CDBG applications must be turned in no later than 5:00 PM, Friday, March 29, 2019 to the Neighborhood Resources Division Office, Room 300, Memorial Auditorium, 1300 7<sup>th</sup> Street, Wichita Falls, Texas 76301.**

Following submission, your application and proposed project will be reviewed by staff for overall eligibility under CDBG Program requirements. If your proposal meets requirements, you will be contacted later about a date and time to make a brief presentation of your proposed project to the City Council subcommittee that reviews applications and makes funding recommendations.

We sincerely look forward to working with you in an effort to better serve our community.

Sincerely,



Michael Uriniak Jr.  
Neighborhood Resources Division