



HELEN FARABEE CENTERS

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ANNOUNCEMENT OF MEETING

**FULL BOARD MEETING
THURSDAY
NOVEMBER 8, 2018
11:00 a.m.
11:45 a.m. recess for lunch
12:15 p.m. reconvene
WILBARGER COUNTY BH CENTER
2500 Wilbarger St.
Vernon TX 76384**

If you need additional assistance to effectively participate in or observe this meeting, please notify Melissa Collins at 940-397-3102, at least 24 hours prior to this meeting, so that reasonable accommodations can be made.

The attached agenda will be observed.

Supporting documentation of agenda items is available upon request by calling Melissa Collins at 940-397-3102.

CERTIFICATION

I certify that the above Notice of Meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, TX on this the 5th day of November 2018, at 8:45 o'clock a.m.



Marie Balthrop
City Clerk
City of Wichita Falls, Texas

Providing Behavioral Health, Intellectual and Developmental Disabilities, and Substance Abuse Outpatient Services

Agenda

HELEN FARABEE CENTERS BOARD OF TRUSTEES

NOVEMBER 8, 2018 - 11:00 AM
Wilbarger County BH Center
2500 Wilbarger Street, Vernon, TX

Agenda Topics

MEETING STARTS AT 11:00 A.M., RECESS FOR LUNCH AT APPROXIMATELY 11:45 A.M., RECONVENE AT 12:15 P.M.

110818-1 CALL TO ORDER

Bill White

A. INTRODUCTION OF GUESTS

110818-2 PRESENTATIONS

A. OPEN CITIZEN COMMENT TO THE BOARD *“Texas law in the Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting.”*

110818-3 APPROVAL OF MINUTES

Bill White

Recommended Action: That the Board of Trustees approves the minutes of the October 2018 Board of Trustee meeting.

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Citizen Comment:

110818-4 TRAINING

Linda Poenitzsch

Public Funds Investment Act

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110818-5 RECOMMENDATIONS

A. BOARD OF TRUSTEES

1) *Place 4 Vacancy*

Melissa Collins

Recommended Action: Information Only Item

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Citizen Comment:

2) *Welcome New Board Member for Place 7*

Melissa Collins

Recommended Action: Welcome new board member representing Wichita County - James Rose.

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Citizen Comment:

B. BUDGET AND FINANCE

1) *Financial Statements*

Linda Poenitzsch

Recommended Action: That the Board of Trustees approves the Financial Statements for September 2018.

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Citizen Comment:

C. CONTRACTS AND PLANS	
<i>1) Lease for 1601 9th Street, Wichita Falls</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees reviews and approves a new lease for 1601 9th Street in Wichita Falls with 1601 9th Venture, LLC.	Page 31
Citizen Comment:	
<i>2) Quality Management Plan</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Quality Management Plan.	Page 54
Citizen Comment:	
D. FACILITIES AND EQUIPMENT	
<i>1) Microsoft Office 365 Migration</i>	Roddy Atkins
Recommended Action: That the Board of Trustees approve the design, migration, and purchase of Microsoft Office 365 subscription from Secant and Microsoft.	Page 121
Citizen Comment:	
E. POLICIES AND PROCEDURES	
<i>1) Human Resources Management Policy Statements</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Human Resources Management Policy Statements 200.1 HR Policy Statement 200.1.1 Tobacco Free Policy Statement 200.2 Training Policy Statement 200.3 Safety/Risk Management Policy Statement	Page 122
Citizen Comment:	
<i>2) Community and Consumer Support Client Rights Policy Statement 500.1</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Community and Consumer Support Client Rights Policy Statement 500.1	Page 132
Citizen Comment:	
<i>3) Clinical Accountability Quality Management Policy Statement 800.1</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Clinical Accountability Quality Management Policy Statement 800.1	Page 135
Citizen Comment:	

4) <i>Early Childhood Intervention (ECI) Policy Statement 900.13</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Early Childhood Intervention (ECI) Policy Statement 900.13	Page 138
Citizen Comment:	
F. PROGRAM AND PERSONNEL	
<i>No Agenda Items</i>	
110818-6 QUARTERLY REPORTS	
A. ESSENTIAL SERVICES AND CLINICAL ACCOUNTABILITY	
1) <i>Fourth Quarter Report</i>	Andy Martin
Recommended Action: Information Item Only	Page 142
Citizen Comment:	
B. PLANNING AND NETWORK ADVISORY COMMITTEE	
<i>No Agenda Items</i>	
C. EXTERNAL AUDITS	
<i>No Agenda Items</i>	
D. TEXAS COUNCIL BOARD OF DIRECTORS MEETING	
<i>No Agenda Items</i>	
E. FACILITIES MANAGEMENT	
<i>No Agenda Items</i>	
110818-7 EXECUTIVE DIRECTOR'S REPORT	
A. ADMINISTRATION AND BOARD OF TRUSTEES	Roddy Atkins
B. BUDGET	
C. LEGISLATIVE ISSUES	
D. SERVICES	
E. HUMAN RESOURCES	
110818-8 CLOSED SESSION	
In accordance with Chapter 551.074 of the Government Code, the Board of Trustees will now meet in closed session for the purpose of discussion of personnel matters.	Bill White
Review and Discussion of personnel matters.	
110818-9 CLOSED SESSION	
In accordance with Chapter 551.072 of the Government Code, the Board of Trustees will now meet in closed session for the purpose of discussion of real property.	Bill White
Review and Discussion of Real Property.	

110818-10 OPEN SESSION	
Results of Closed Sessions	Bill White
110818-11 ANNOUNCEMENTS	Bill White
A. NEXT MEETING	
<i>11 A.M., Thursday, December 6, 2018 at the Child and Adolescent Services Center, 516 Denver St., Wichita Falls, TX</i>	
110818-12 OTHER BUSINESS	Bill White
110818-13 ADJOURN	Bill White