



HELEN FARABEE CENTERS

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ANNOUNCEMENT OF MEETING

FULL BOARD MEETING

THURSDAY

JUNE 7, 2018

11:00 a.m.

11:45 a.m. recess for lunch

12:15 p.m. reconvene

Child and Adolescent Services Center

516 Denver Street

Wichita Falls, TX

If you need additional assistance to effectively participate in or observe this meeting, please notify Melissa Collins at 940-397-3102, at least 24 hours prior to this meeting, so that reasonable accommodations can be made.

The attached agenda will be observed.

Supporting documentation of agenda items is available upon request by calling Melissa Collins at 940-397-3102.

CERTIFICATION

I certify that the above Notice of Meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, TX on this the 1st day of June, 2018, at 4:25 o'clock p.m.



Marie Balthrop
City Clerk
City of Wichita Falls, Texas

Agenda

HELEN FARABEE CENTERS BOARD OF TRUSTEES

June 7, 2018 - 11:00 AM
Child and Adolescent Services Center
516 Denver Street, Wichita Falls, TX

Agenda Topics

MEETING STARTS AT 11:00 A.M., RECESS FOR LUNCH AT APPROXIMATELY 11:45 A.M., RECONVENE AT 12:15 P.M.

060718-1 CALL TO ORDER

Verner Hayhurst

A. INTRODUCTION OF GUESTS

060718-2 PRESENTATIONS

A. OPEN CITIZEN COMMENT TO THE BOARD *“Texas law in the Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting.”*

060718-3 APPROVAL OF MINUTES

Verner Hayhurst

Recommended Action: That the Board of Trustees approves the minutes of the May 2018 Board of Trustee meeting.

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Citizen Comment:

060718-4 TRAINING

Jana Simpson

Fiscal Services

Handouts will be distributed at the meeting.

060718-5 RECOMMENDATIONS

A. BOARD OF TRUSTEES

1) Place 4 Vacancy

Melissa Collins

Recommended Action: Information Only Item.

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Citizen Comment:

2) Place 7 Vacancy

Melissa Collins

Recommended Action: Information Only Item.

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Citizen Comment:

B. BUDGET AND FINANCE

1) Financial Statements

Jana Simpson

Recommended Action: That the Board of Trustees approves the Financial Statements for April 2018.

Page 12

Citizen Comment:

C. CONTRACTS AND PLANS	
<i>1) Utilization Management (UM) Plan</i>	Andy Martin
Recommended Action: That the Board of Trustees reviews and approves the Utilization Management Plan for FY 2018.	Page 22
Citizen Comment:	
<i>2) Gary Baker & Associates – Architectural Services Contract</i>	Jana Simpson
Recommended Action: That the Board of Trustees approve contracting with Gary Baker & Associates for Architectural Services not to exceed \$160,000 and authorizes Executive Director, Roddy Atkins to sign the contract.	Page 41
Citizen Comment:	
<i>3) Realtor Selection</i>	Jana Simpson
Recommended Action: That the Board of Trustees authorizes the Executive Director, Roddy Atkins, to select and engage a realtor for finding property for the Wichita Falls Facilities Master Plan.	Page 52
Citizen Comment:	
<i>4) Gary Baker & Associates Conflict Disclosure</i>	Jana Simpson
Recommended Action: Information Only Item	Page 53
Citizen Comment:	
D. FACILITIES AND EQUIPMENT	
<i>No Agenda Items</i>	
E. POLICIES AND PROCEDURES	
<i>1) Fiscal Management Policy Statement Contract-Purchasing 300.2</i>	Helen Elms
Recommended Action: The Board of Trustees review and approve the Fiscal Management Policy Statement Contract-Purchasing 300.2	Page 55
Citizen Comment:	
F. PROGRAM AND PERSONNEL	
<i>No Agenda Items</i>	
060718-6 QUARTERLY REPORTS	
A. ESSENTIAL SERVICES AND CLINICAL ACCOUNTABILITY	
<i>No Agenda Items</i>	
B. PLANNING AND NETWORK ADVISORY COMMITTEE	
<i>No Agenda Items</i>	
C. EXTERNAL AUDITS	
<i>1) 2nd Quarter Reporting-Managed Care Organization Superior</i>	Helen Elms
Recommended Action: Information Item Only.	Page 58
Citizen Comment:	

2) 2 nd Quarter Reporting-External Audits	Helen Elms
Recommended Action: Information Item Only.	Page 59
Citizen Comment:	
D. TEXAS COUNCIL BOARD OF DIRECTORS MEETING	
<i>No Agenda Items</i>	
060718-7 EXECUTIVE DIRECTOR'S REPORT	Roddy Atkins
A. ADMINISTRATION AND BOARD OF TRUSTEES	
B. BUDGET	
C. LEGISLATIVE ISSUES	
D. SERVICES	
E. HUMAN RESOURCES	
060718-8 ANNOUNCEMENTS	Verner Hayhurst
A. Texas Council Of Community Centers 33rd Annual Staff And Trustee Training Conference	
June 20-22 nd , Sheraton Hotel, Dallas, TX	
B. NEXT MEETING	
<i>11 A.M., Thursday, July 12, 2018 at the Child/Adolescent Services Center, 516 Denver St., Wichita Falls, TX. This meeting will be held on the SECOND Thursday of July</i>	
060718-9 OTHER BUSINESS	Verner Hayhurst
060718-10 ADJOURN	Verner Hayhurst